

**TATA CONSULTANCY SERVICES LIMITED – CERTIFYING AUTHORITY
REQUEST FORM FOR CLASS-2 CERTIFICATE – User Type -Individual**

Affix recent passport-size photograph of the applicant. Applicant to sign across the photograph.

Instructions: Items marked with * are mandatory.

Validity of DSC * 6 Months 1 Years 2 Years

GENDER * Male Female

Name *
(Full Name)

E-MAIL ADDRESS * (Mandatory - a valid and active email ID that is accessed frequently)

Residential Address *

City* State* PIN Code*

Country* Ph. NO* Mobile No*

Documents Check List * (Notarized Copies of following docs must be provided to TCS-CA for ID & Add Proof)

PAN Number * PAN is Compulsory to Get Digital Signature.

Address Proof * Can Copy of Passport/ DL/ Ration Card / Utility Bill / LIC Receipt/ Bank Statement/PAN Allotment Letter

Identity Proof* Can Copy of Passport/DL/PAN Card
Employer ID card (In case of Bank/Govt./Public Ltd)

Instructions

- All subscribers are advised to read Certificate Practice Statement of CA.
- The Certificate shall be downloaded onto same Computer/ Hardware which used during Enrollment.
- The Certificate must not be shared with others or used by them on your behalf.
- If you loose Key Pair, you shall inform RA Administrator and apply for Revocation of Certificate.
- After placing the online request following things should not be carried out until successful installation of Certificate- a) Formatting of Computer b) Deletion of User Account c) Up gradation of IE or Windows OS
- Application form must be submitted in person, incomplete forms are liable to reject.

Applicant Declaration:

I hereby confirm that I have Read and Understood Instructions and will follow for obtaining and using Digital Signature Certificates

RA Declaration:

The Above details have been verified and found to be correct.

Signature of Applicant

Signature of RA Officer

Enrollment Request No:
Used ID: